



PRIMARY TO SECONDARY TRANSITION 2024-2025

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Why a Royal Greenwich School?

- Standards are continuing to rise (High standards across the Borough of Greenwich)
- Specialist schools - Computing, Modern Foreign Languages, Performing Arts, Construction and Engineering, Sports, Enterprise and Technology.
- Major investments in the schools in the Royal Borough of Greenwich, many schools are being refurbished or re built.

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Local Greenwich Schools

- St Thomas More RC Comprehensive School
- St Ursula's (girls only)
- St Paul's Academy
- Woolwich Poly boys and girls
- St Mary Magdalene C of E School
- Leigh Academy Blackheath
- The Greenwich Free School
- The John Roan
- Plumstead Manor (now mixed)
- Stationers Crown Woods
- Harris Academy (Eltham Green)
- Eltham Hill (girls only)
- Thomas Tallis
- Halley Academy
- International Academy of Greenwich
- Greenwich Trust School

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Some out of borough secondary schools

- Bonus Pastor Catholic College
- Deptford Green School
- Haberdashers' Hatcham College
- Prendergast School
- Prendergast Ladywell School
- Prendergast Vale School
- St Matthew Academy
- Addey & Stanhope School

These are all Lewisham schools. It may be a good idea to look through the Lewisham website to check out open days for these schools.

<https://lewisham.gov.uk/my services/education/schools/secondary-schools>

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How to apply?

- [Applying online](#) - 24 hours a day, you receive confirmation that your application has been submitted successfully and the result arrives more quickly.
- Common application form (Paper form – ensure you obtain a receipt)
- Up to six preferences in rank order
- Schools have their own admissions policy/criteria - Please look at these carefully.
- Catholic schools, other faith schools and some non-faith schools also have supplementary forms that need to be completed.
- Look in the admissions booklet or on line for specific instructions for each individual school of your choice. It could make the difference of whether you get a place or not.

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How to apply?

- [Secondary Schools in Royal Greenwich Booklet](#)
- Apply online [here](#)
- You make one application only for each child regardless of where the schools of your choice are located (They can be in any London Borough (this includes the Dartford schools))
- Your application should be to the local authority where you live/pay your home's Council Tax to.
- If you pay your Council tax to London Borough of Bexley you apply on the Bexley Council website, if you live in Plumstead/Woolwich, etc you apply on the Royal Greenwich website, etc

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Tips on using your preferences wisely

Your preferences are up to you, but do be realistic. There's no guarantee you'll be offered a place at a preference school but here are some recommendations:

- Do not 'waste' a preference by naming a school where your child is unlikely to be offered a place
- Do not name a school that you'd not wish your child to attend - any preference may be offered
- Do not list the same school more than once as duplicates will be deleted
- Include schools nearest to your home address - otherwise, your child may end up being allocated to a school much further away.

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Timetable - Applications

- Summer Term - Apply for any selection tests if you wish to. (*Now closed- was end of June & July (Kent & Bexley) to be taken in September 2024*).
- Autumn 2024 - Secondary Schools visits – good idea for your child to accompany you on visits so that they can get ‘a feel’ for the school. You don’t have to apply for time off from school for your child for these visits – please just let the office know if your child is going to be late in, or you are picking them up earlier during the day for a school visit
- **NOW until 31st October 2024** – this is the time to make your applications for all pan-London schools
- **31st October 2024 – strict deadline for applications – not negotiable. Applications received after this date will be marked as a late.**

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Timetable - Outcome

- 3rd March 2025 - Offer letters will be posted out
- 3rd March 2025 (evening) Offer available on line.
- 17th March 2025 - Deadline for accepting the offer (Do not decline)
- Appeal hearings – May & June 2025
- Greenwich Induction days at Secondary schools- 2nd July 2025 (Other boroughs may differ)

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Help with your application – do not panic

Royal Greenwich holds school admission information sessions to help parents and carers with applying for a school place.

The Families Information Service (FIS) offers support to parents and carers who may need support with the school admissions process.

Telephone: [020 8921 6921](tel:02089216921) | **Email:** fis@royalgreenwich.gov.uk

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Help with your application

The service is available to everyone and provides:

- A wide range of information on local secondary schools
- Support in making informed and realistic preferences
- Help in completing the relevant forms
- Information about the appeals process.

If you have questions about which schools will best meet your child's academic and developmental needs, or you require support in making your application, please contact the FIS.

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Help with your application

RBG offer support sessions to parents and carers who need help understanding the school admissions process or making an application for a secondary school place for September 2025.

FIS offer face-to-face appointments if you need additional support to apply for a place.

They will be running appointments at the Woolwich Centre on these dates:

- Monday 28 October 2024
- Tuesday 29 October 2024
- Wednesday 30 October 2024
- Thursday 31 October 2024

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Top Tips

- Visit schools early
- Take location and public transport into account
- Talk to your child
- Consider Ofsted ratings
- Make the most of open events
- Trust your instincts and make the decision with your child...and then you can all look forward to this exciting new chapter and adventure together!

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Advice – Open Days

- It is important you visit as many schools as you can.
- Don't make your decision/choice without having a look around the schools
- Just because your friends/family like or dislike a school, doesn't mean that you and your child will feel the same – all schools change and improve
- Take your child along – they will be going to the school – they need to feel comfortable with the family's choices. It is an exciting time for them but can also be very daunting.
- It's a good idea to visit during the day if you can – to see the school 'in action'. Open evenings can sometimes give a false impression
- Let the school office know when you intend taking your child to visit another school during the day – so we know why your child is absent and can ensure they are coded correctly in the register. You do not have to apply to us for permission to take your child out of school for this purpose – please just keep us informed.

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Advice – Applying for a place

- If your first language is not English and you do not really understand the application process, please let the school know early on. We are happy to help you or point you in the right direction – but please do not leave this until the last minute.
- It is best that you complete the form early on rather than trying to sort out a late application because you were not comfortable with how to apply and didn't let anyone know or ask for help.
- **Be warned** – late applications very rarely get a place offered at over subscribed or popular schools. You may get a place offered from schools that are not so popular or be a difficult journey for your child, so please do make sure to get your application in **before 31st October.**

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Questions?

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