



November

22

St Joseph's Catholic Primary School

*Supporting pupils with Medical Conditions Policy*

Date ratified by Governors:	November 2022
Date of next review of the policy:	Autumn 2023
This policy is reviewed:	Annually

**Learn together and grow in God's love**

Aspiration - Compassion - Community - Faith - Respect – Responsibility

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## Section 1: Introduction

This policy is written in accordance with:

- Section 100 of the Children and Families Act 2014 which places a duty on governing bodies to make arrangements for supporting pupils at their school with medical conditions.
- Statutory guidance Last updated by the DfE in August 2017 'Supporting Pupils at School with Medical Conditions'.

## Section 2: Aims of the Policy

To ensure pupils at school with medical conditions, in terms of both physical and mental health, are properly supported so they can play a full and active role in school life, remain healthy and achieve their academic potential.

To ensure the needs of pupils with medical conditions are effectively supported in consultation with health and social care professionals, parents/carers and pupils.

## Section 3: Procedures to be followed when notification is received that a pupil has a medical condition

Schools admissions forms request information on pre-existing medical conditions. This policy sets out the procedures to be followed whenever the school is notified that a pupil has a medical condition.

For pupils starting at St. Joseph's at the start of a new academic year, arrangements for staff training and support should be in place for the start of term. Where a pupil joins mid-term or a new diagnosis is given, every effort is made to ensure that arrangements are put in place normally within two weeks. This will be influenced by the availability of information and appropriate staff to advise the school.

It is the responsibility of parents to provide the school with sufficient and up-to-date information about their pupil's medical needs, including new diagnoses. Health care professionals should notify the school nurse when a pupil has been identified as having a medical condition that will require support at school. Arrangements are normally put in place within two weeks.

In cases where a pupil's medical condition is unclear, or where there is a difference of opinion, judgements will be needed about what support to provide based on the available evidence. This would normally involve some form of medical evidence and consultation with parents/carers.

Documentation used at this school has been provided by Greenwich NHS Teaching Primary Care Trust. We use an electronic version of *Form 3A Parental agreement for school/setting to administer medicine*. We use an electronic version of *Form 5 Record of medicine administered to an individual child*. We are guided in all matters by our School Nurse and the support from her service